Process for Committee Chair/Vice Chair Replacement

Committee chairs and vice chairs should expect to serve a minimum term of 3 years, with a maximum of 5 years.

Committee vice chairs should consider assuming the chair role following the end of their term, with appointment of a new vice chair to aid in consistency and succession of the committee leadership.

The USAHA President is ultimately responsible for appointing all chair and vice chair positions.

Retiring Chairs should assist, when possible, to help identify successors for committee leadership through:

- Making a call to the committee for interested volunteers
- Identifying potential candidates to lead the committee
- Making suggestions/recommendations of suitable candidates

At the close of the annual meeting, the Executive Committee will review vacancies, volunteers, and recommendations for committee chair succession. The President will then appoint leadership of interested and willing individuals to the respective committees.

Appointees will be notified by a formal letter of appointment.